

# **PART 5319 - Small Business Programs**

## **2019 Edition**

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## **SUBPART 5319.2 — POLICIES**

### **5319.201 General Policy**

(b) See [MP5301.601\(a\)\(i\)](#).

(c)(8) See [MP5301.601\(a\)\(i\)](#).

(c)(10)(A) SB specialists/PCRs must be included early in the acquisition planning process. SB specialists review all acquisitions IAW DFARS 219.201(c)(10)(A) (excluding awards under the Small

Business Innovation Research/Small Business Technology Transfer Programs). The SCO and the MAJCOM/DRU/AFRCO/SMC Director of Small Business may jointly agree, in writing, to lower the threshold to \$10,000 (regardless of proposed set-aside strategy) for the purpose of achieving small business goals.

(B) Document review on the [DD Form 2579](#), *Small Business Coordination Record*. Except for AFMC and SMC, forward a copy of all completed DD Forms 2579 in excess of \$1,000,000 to the applicable MAJCOM/DRU Director of Small Business prior to convening an Acquisition Strategy Panel or prior to finalizing the Acquisition Strategy if an ASP is not convened. In those instances where the SB specialist and the SBA/PCR are precluded from the review process due to security classification, the contracting officer must complete a [DD Form 2579](#), and the COCO must review and coordinate on the form.

(d) Refer to [AFI 90-1801](#), *Small Business Programs*, for Air Force Small Business Program requirements.

See [AF PGI 5319.201](#).

See [SMC PGI 5319.201-90](#).

See [AF PGI 5319.303](#).

## **SUBPART 5319.5 — SMALL BUSINESS TOTAL SET-ASIDES, PARTIAL SET-ASIDES, AND RESERVES**

### **5319.502-3 Partial Set-Asides**

(a)(5) See [MP5301.601\(a\)\(i\)](#).

### **5319.502-8 Rejecting Small Business Administration Recommendations**

(b) See [MP5301.601\(a\)\(i\)](#).

(d) When notified by the SBA that it has filed an appeal with the Agency Head, follow 5319.810-90(b) to prepare an appeal file. Forward the appeal file through the SCO to [SAF/SB](#) (with a courtesy copy to the MAJCOM Small Business office) to arrive in SAF/SB within ten workdays after receipt of the formal appeal.

See [AFMC PGI 5319.505](#).

See [AFMC PGI 5319.602-3](#).

See [AF PGI 5319.705-2](#).

## **SUBPART 5319.7 — THE SMALL BUSINESS SUBCONTRACTING PROGRAM**

### **5319.705-4 Reviewing the Subcontracting Plan**

(d)(7) The contracting officer must obtain the written coordination of the small business specialist

prior to contractually incorporating a subcontracting plan.

## **SUBPART 5319.8 – CONTRACTING WITH THE SMALL BUSINESS ADMINISTRATION (THE 8(A) PROGRAM)**

### **5319.810-90 SBA Appeals**

(a) When notified by the SBA that it has filed an appeal with the Agency Head, the contracting officer should notify the local Small Business Office and follow the paragraph below to prepare an appeal file. Forward the appeal file through the SCO to [SAF/SB](#) to arrive in SAF/SB within ten workdays after receipt of the formal appeal with a courtesy copy to the MAJCOM Small Business Office.

(b) When notified by the SBA that it has filed an appeal with the Agency Head, either for a small business set-aside or the 8(a) program, the contracting officer must prepare an appeal file. The file must contain a statement by the contracting officer, which sets forth the decision rationale and addresses the appeal issues on a point-by-point basis. The appeal file must include the following: (1) The contracting officer's rationale for not considering known small business sources, small businesses identified through synopsis, and sources recommended by the Small Business Specialist and SBA; (2) Discuss results of market research or attach a market research report; (3) Include comments and/or concurrence from the Small Business Specialist; (4) The completed [DD Form 2579](#) and SBA Form 70 and any related correspondence; (5) The procurement history; and (6) A copy of the solicitation's evaluation and award factors.

## **SUBPART 5319.13 - HISTORICALLY UNDERUTILIZED BUSINESS ZONE (HUBZONE) PROGRAM**

### **5319.1305 HUBZone Set-Aside Procedures**

(d) See [MP5301.601\(a\)\(i\)](#).

## **SUBPART 5319.14 - SERVICE-DISABLED VETERAN-OWNED SMALL BUSINESS PROCUREMENT PROGRAM**

### **5319.1405 Service-disabled Veteran-owned Small Business Set-aside Procedures**

(d) See [MP5301.601\(a\)\(i\)](#).

## **SUBPART 5319.15 - WOMEN-OWNED SMALL BUSINESS PROGRAM**

### **5319.1505 Set-aside Procedures**

(g)(3) See MP5301.601-90.

(g)(5) See MP5301.601-90.